



CLI .303 CLUB OF CAPE TOWN

CONSTITUTION

1. NAME

The Association shall be named **Cape Light Infantry .303 Club of Cape Town**, abbreviated to the **CLI .303 Club of Cape Town**, and hereafter be referred to as “**the Association**” in this Constitution and its Rules.

2. OBJECTIVES

The objectives of the Association are to:

- 2.1 Promote and encourage marksmanship with .303 service rifles in the Western Cape in the interests of the sport of target shooting.
- 2.2 Organise meetings of the Association for the purpose of recreational and competitive shooting of .303 rifles.
- 2.3 Promote and preserve the skill of short, mid and long range precision shooting of .303 Lee Enfield rifles in their original service issue configurations.
- 2.4 Provide range facilities and competitions for .303 rifle owners to shoot their arms in safety and develop their marksmanship skills.
- 2.5 To liaise with and where desirable, affiliate to other bodies in the Republic of South Africa or internationally, which share a common interest in the recreational and competitive shooting of .303 service rifles.

3. MEMBERSHIP

- 3.1 Membership shall be open to anyone who is either in legal possession of a .303 service rifle or who is able to shoot a .303 rifle under the direct supervision of its legal owner. Membership shall be subject to the following conditions:
 - 3.1.1 An application for membership must be submitted on a prescribed CLI .303 club form and the application must be supported by two members of the Association. The application will be reviewed by the Association’s management committee and be judged by them on its merits.
 - 3.1.2 Payment of a club entry fee, an annual membership subscription and mandatory joining of the S A Bisley Union (SABU). The latter membership is a requirement for the CLI .303 club and its members to be affiliated to a shooting body (SABU), which is recognised as an accredited sports shooting organisation in terms of the new Firearms Control Act.
- 3.2 Membership entitlements are:
 - 3.2.1 Receipt of a copy of the Association’s Constitution and Rules.

- 3.2.2 Participation in all practices, competitions, training workshops, and other events organised by the Association as well as events organised by WP Bisley Association and SABU in the .303 class.
- 3.2.3 The right to purchase, wear and display the Association's clothing, badges, caps and other approved regalia.
- 3.2.4 Receipt of the Association's newsletters and other notices by e-mail.
- 3.2.5 Insurance cover by a Group Public Liability and Accident Policy (via affiliation to the SA Bisley Union) whilst participating in any shooting activities organised by the Association.
- 3.3 Honorary Life Membership may be awarded to members for exceptional service to the association. Such awards may be prompted by either nominations from members or by decision of the management committee.

4. ADMINISTRATION

4.1 Management Committee

4.1.1 The management committee shall be the administrative body of the Association. It shall have charge of its property and financial affairs. It shall conduct the day-to-day business of the Association and perform such duties, as are necessary for efficient administration and the duties specified in this Constitution.

4.1.2 The management committee shall comprise:

- Chairperson
- Vice Chairperson
- Secretary
- Treasurer
- Three Ordinary Members

4.1.3 The management committee may, at its discretion co-opt additional members and vary executive responsibilities as it thinks fit, for the effective administration of the Association. Co-opted members of the management committee shall not have a vote.

4.1.4 The management committee shall be elected every two years at a General Meeting of the Association.

4.1.5 The management committee shall meet as regularly as is required to conduct the business of the Association.

4.2 Secretary's Duties:

4.2.1 Subject to the directive of the chairman, it shall be the duty of the secretary to send and receive correspondence of the Association, conduct the correspondence of the Association, to attend Management Committee, General and Extraordinary meetings of the Association, to record member's attendance, to take minutes of the proceedings and to read the minutes of previous meetings, which may be, ordered to be read. Minutes of any meetings of the management committee and general and special meeting of the Association, shall, if signed by the chairman and secretary, be receivable as evidence of business matters recorded at these meetings.

4.3 Treasurer's Duties:

4.3.1 The treasurer shall be responsible for the collection of membership subscriptions and other amounts due to the Association, and payment of its accounts

4.3.2 The treasurer shall keep proper books and accounts of all sums of money received and expended by the Association and in the matters which the receipt and expenditure took place, and of all sales and purchases of goods and of all assets and liabilities of the Association.

4.3.3 The treasurer shall annually present an income and expenditure statement and balance sheet to the members of the Association for their inspection and approval. The financial records of the Association shall be examined by a suitably qualified person nominated by the members before an annual general meeting, in order to ascertain correctness of the income and expenditure statements and balance sheets, in support of the treasurer's annual report.

4.4 Financial Year:

The financial year of the Association shall be from the 1st January to the 31st of December.

4.5 Banking:

4.5.1 The funds of the Association shall be deposited in a current account of banking institution and/or shall be invested in a manner approved by the management committee.

4.5.2 Authorised expenditure from the general funds of the Association shall be authorised by the chairman and any one member of the management committee. Cheques must be signed by two persons being the treasurer and either the chairperson, vice chairperson or secretary.

5. MEETINGS AND NOTICES

5.1 A General Meeting of the Association shall be held annually before the end of February, with one month's prior notice of the date and venue being given to members, by the secretary.

5.2 The purpose of the General Meeting shall be to:

5.2.1 Confirm the minutes of the previous general or extraordinary meeting.

5.2.2 Receive the annual report of the chairman.

5.2.3 Receive and consider the financial statements of the Association from the treasurer.

5.2.4 Debate any duly proposed and seconded motions which are submitted in writing to the secretary and circulated to all members at least 30 days prior to the meeting.

5.2.5 Consider any business of which due notice has been given by the secretary.

5.2.6 Every second year, reconstitute the management committee by a procedure of nomination and election by the members.

5.3 An Extraordinary General Meeting of the Association may be convened at any time by either the management committee or at the written request of any ten members for the purpose of addressing any urgent matters. Notice of such a meeting must be circulated to all members at least 30 days before the meeting is to be held. At such meetings, only the matters, for which the meeting has been convened, shall be discussed.

6. RULES

Rules to promote safety, to regulate competition and to select individuals and teams to represent the Association and for any other matters the Association may wish to have regulated, shall be adopted and/or amended, at General Meetings of the Association.

- 6.1 All shooting events of the Association shall be run in accordance with the Association's rules. .
- 6.2 All members shall comply with the letters of these rules in a spirit of good sportsmanship.
- 6.3 The shooting rules may be varied under paragraph 5.2.4 (i.e. through debate at a General Meeting) or by the management committee).

7. QUORUM

- 7.1 At any management committee meeting a quorum shall be the chairperson or vice chairperson and any other three elected members. The person chairing the meeting shall have a casting vote.
- 7.2 At any general meeting of the Association, a quorum shall consist of twenty five percent of the total of paid up members, present at the meeting or represented by proxy.

8. MEMBERSHIP RULES

- 8.1 Any member who fails to pay the annual subscription fee within three months of the due date (being 1st January) and who has been notified of this fact in writing by the treasurer shall cease to be a member.
- 8.2 Persons whose membership is terminated by subscription fee default, may have their membership re-instituted with the approval of the management committee, upon payment of the subscription which is in arrears, plus a twenty five percent membership fee surcharge.
- 8.3 A member may terminate his/her membership by notifying the secretary or treasurer of this decision in writing.
- 8.4 Membership subscriptions already paid by members will not be wholly or partially refunded in the event of resignation, suspension or expulsion of a member.

9. DISCIPLINARY ACTIONS

- 9.1 Any action of a member which may be considered to be contrary to either, the objects or interests of the Association or be in contravention of its rules, or which may bring the Association into disrepute may be brought to the attention of the management committee in writing.
- 9.2 If, upon reviewing the written complaint the Committee unanimously of the opinion that written complaint is made bona fide and that the allegations against the member (hereinafter referred to as ("the accused")) are of sufficiently serious a nature as to warrant a formal Disciplinary Enquiry.
 - 9.2.1 The accused shall be served with a Notice containing particulars of the complaint against him, and such Notice shall inform him that a formal enquiry into such complaint will be held on a date and at a time and place specified in such Notice.
 - 9.2.2 The aforesaid Notice shall further inform the accused that he is entitled to be present at the enquiry and to place his defence to the complaint before the Tribunal hearing the matter.
 - 9.2.3 The Tribunal referred to in 9.2.2 shall be composed of three (3) members of the Committee, and one member of the Committee shall act as pro forma prosecutor. The accused may conduct his defence in person or may, if he so elects, be represented by another member of the club or by a legal practitioner.

9.2.4 Both sides may call such witnesses as they may desire, and may examine and cross examine any such witness. The rules of evidence shall apply, and a full record of the proceedings shall be kept including the testimony of witnesses.

9.2.5 After both sides have led their evidence and have addressed the Tribunal on the merits of the complaint, the Tribunal shall consider the matter and shall thereafter publish its findings.

9.2.6 If the accused fails to appear at the enquiry, the Tribunal shall, after considering the evidence led by the prosecution, publish its findings upon the complaint and inform the accused thereof in writing.

9.3 If, after having heard the evidence adduced the Tribunal by unanimous vote of its members is of the opinion that the complaint against the accused has been proven, and that his conduct has been either harmful, injurious or prejudicial to the objects, interests, good order or character of the Club, it shall notify the Committee accordingly and the Committee shall thereupon have power to act as follows;

9.3.1 Reprimand such a member in writing.

9.3.2 Suspend such a member of all privileges of the Association for a period of up to but not exceeding six months without refund of any membership subscription paid by him.

9.3.3 Expel such member who shall thereupon be debarred from all privileges of the Association.

9.4 A member who has been suspended or expelled shall have the right to appeal against his suspension or expulsion to the members of the Club at a Special General Meeting convened for this purpose. Notice of such an appeal must be lodged in writing within 30 days of receipt of notification of the suspension or expulsion. Upon receipt of such a notice, the chairman will convene a Special General Meeting. At this meeting the case against the member shall be put by a member of the committee on behalf of the committee. The accused member shall be afforded the opportunity to defend him/herself. Reversal of the committee's decision will require a two third's majority vote by the members present in favour of reversal. The vote shall be taken by ballot.

9.5 All formal communications between the committee and a member or member, in respect of disciplinary matters, shall be by means of either e-mail or registered mail.

10. AMENDMENTS TO THE CONSTITUTION

10.1 Proposed amendments to the constitution shall be endorsed by at least five members of the Association and be accompanied by a statement which provides the reason for the proposed amendment. Proposals for such amendments must be submitted to the secretary at least 60 days before a General Meeting to allow them to be circulated to members with the notice of the meeting, the agenda, and other working papers for the meeting.

10.2 Proposed amendments to the constitution shall be sent to each member of the Association to examine not less than 30 days before the General Meeting.

10.3 The proposed amendment/s will be put to the vote at a General Meeting, and shall be adopted by a majority vote providing that the members present constitute a quorum.

11. DISSOLUTION OF THE ASSOCIATION

In the event of the Association being dissolved, a General Meeting shall be called to decide on the distribution of its assets. If for any reason such a meeting is not practicable or possible, the management committee may take this decision on the behalf of the members, without personal liability attaching to any of its members or to the committee as a whole.